

**MINUTES OF A REGULAR MEETING OF
THE BOARD OF DIRECTORS OF THE
CASCADE FIRE PROTECTION DISTRICT
HELD JULY 12, 2021**

A regular meeting of the Board of Directors of the Cascade Fire Protection District was held on Monday, July 12, 2021, at 7:00 PM. The meeting was open to the public.

Directors in Attendance:

Mike Whitemore
Quentin Deramus
Steve Lewis
Farris Issacson

Also in Attendance:

Kevin Walker, Walker Schooler District Managers
Chief Karen Bodine
Erik Eide

1. **Call to Order:** The meeting was called to order at 7:11 PM by President Whitemore.
2. **Declaration of Quorum/Director Qualifications/Reaffirmation of Disclosures:** President Whitemore confirmed a quorum was present.
3. **Approval of Board Meeting Minutes** from the meeting on June 14, 2021: After review, Director Lewis moved to approve the June 14, 2021 Meeting Minutes; seconded by Director Issacson. Motion passed unanimously.
4. **Consider Appointment to Fill Board Vacancy – Mr. Bruce Seachris:** Director Lewis moved to appoint Mr. Bruce Seachris to the Board vacancy; seconded by Director Deramus. Motion passed unanimously. Mr. Walker will provide the necessary paperwork to Mr. Seachris.
5. **Financial Matters**
 - a. Acceptance of Unaudited Financial Statements as of June 30, 2021 – Balance Sheet and Profit and Loss/Budget Report: Mr. Walker presented the unaudited financial statements as of June 30, 2021. Mr. Walker noted he is working on finding documentation of the Debrucing effort that took place. If there is a rebate, it will be taken off taxes for next year. Director Lewis moved to accept the Unaudited Financial Statements as of June 30, 2021; seconded by Director Deramus. Motion passed unanimously.
 - b. Ratification and Approval of Payables for the period ending July 7, 2021: Mr. Walker presented the Payables for the period ending July 7, 2021. After review,

Director Issacson moved to ratify and approve the Payables for the period ending July 7, 2021; seconded by Director Deramus. Motion passed unanimously.

6. **Cascade Volunteer Fire Department Chief's Report:** Chief Karen Bodine presented the Cascade Volunteer Fire Department Chief's Report. There have been 225 calls for 2021, 17 were Green Mountain Falls for June. Membership status remains the same. Chief Karen Bodine noted the call response is not completely accurate due to the reports not being reviewed and closed out.
7. **Old Business:**
 - a. Combining Department and District into one entity: President Whittemore reported he spoke to Mr. Steve Murphy with Green Mountain Falls, and they still have both entities. The Board discussed donations to the District would not be a tax write-off but are allowable to the Department which is a 501(c). Chief Bodine noted it would benefit the state taxes.
 - b. Remaining work to be done to Station and upper barn: Chief Karen Bodine reported the painting was completed for the shed and upper barn. She noted the man door has not been done. Chief Karen Bodine discussed getting stucco repair estimates for the Library. She requested the painter reach out to her for estimates to coordinate the remaining painting.
 - c. EMS Grant status for 800 mgh radios: Chief Karen Bodine reported they did receive the grant for \$13,004.99 for the 800 mgh radios. She is still waiting on the paperwork in order to begin purchases.
 - d. Inventory of District owned property: Chief Karen Bodine recommended doing the inventory in fall and winter. She noted the importance of including the education equipment for the insurance coverage as well.
 - e. Grant update: Mr. Walker reported he is still working on the District's grant possibilities.
8. **New Business:** President Whittemore reported on his discussions with Mr. Murphy at Green Mountain Falls and their administrative capabilities and department models. They also discussed the possibility of creating a fire authority that could allow the District to participate and guarantee 24/7 support. Green Mountain Falls does not have the financial capability to hire a full-time firefighter at this time same as the District, and they are looking into ways to increase funds. President Whittemore also discussed introducing WSDM to Green Mountain Falls since they are currently paying a lot of money for an administrative company to serve as secretary which could help them free up funds. Chief Karen Bodine suggested getting new recruitment items such as banners if there are available funds.
9. **Public Comment:** There was no public comment.
10. **Other Business:**
 - a. Discuss Next Meeting Scheduled for August 9, 2021 at 7:00 PM.
11. **Adjournment:** The Board adjourned the meeting at 8:15 PM.

Respectfully submitted,

By: _____
Secretary for the Meeting

THESE MINUTES ARE APPROVED AS THE OFFICIAL JULY 12, 2021 MINUTES OF THE
CASCADE FIRE PROTECTION DISTRICT BY THE BOARD OF DIRECTORS SIGNING
BELOW:

Mike Whitemore

Quentin Deramus

Steve Lewis

Farris Issacson

Vacant