

**MINUTES OF A REGULAR MEETING OF
THE BOARD OF DIRECTORS OF THE
CASCADE FIRE PROTECTION DISTRICT
HELD SEPTEMBER 13, 2021**

A regular meeting of the Board of Directors of the Cascade Fire Protection District was held on Monday, September 13, 2021, at 7:00 PM. The meeting was open to the public.

Directors in Attendance:

Mike Whittemore
Quentin Deramus
Steve Lewis
Farris Issacson (via phone)
Bruce Seachris

Also in Attendance:

Chief Karen Bodine
Erik Eide

1. **Call to Order** – Cascade Fire Protection District Board Meeting: President Whittemore called the meeting to order at 7:03 PM.
2. **Declaration of Quorum/Director Qualifications/Reaffirmation of Disclosures:** President Whittemore confirmed a quorum was present.
3. **Approval of Board Meeting Minutes** from the meeting on August 9, 2021: The Board tabled the approval of the August 9, 2021 Meeting Minutes until next meeting to allow time for the Board to review.
4. **Financial Matters**
 - a. Acceptance of Unaudited Financial Statements as of August 31, 2021 – Balance Sheet and Profit and Loss/Budget Report: Mr. Walker presented the Unaudited Financial Statements and the Balance Sheet and Profit and Loss Report. After review, Director Deramus moved to accept the Unaudited Financial Statements; seconded by Director Lewis. Motion passed unanimously.
 - b. Ratification and Approval of Payables for the period ending September 13, 2021: Mr. Walker presented the Payables for the period ending September 13, 2021. After review, Director Deramus moved to approve the Payables; seconded by Director Lewis. Motion passed unanimously.
 - c. Preparation for Draft 2022 Budget: Mr. Walker reported that he will have the draft Budget to the Board no later than October 15th and it will be presented at the October Board meeting. The Budget Hearing will be held at the November Board meeting.
5. **Cascade Volunteer Fire Department Chief's Report:** Chief Karen Bodine presented the

Cascade Volunteer Fire Department Chief's Report. 330 calls have been received, 149 were Green Mountain Falls. Response rates were 27% or 85 calls were no response, 73% or 226 calls were responded to by Cascade. There has been no change in membership. Chief Bodine noted maintenance and oil changes will be performed on the vehicles soon.

6. Old Business:

- a. Combining Department and District into one entity: The Board requested this item be removed from the Agenda as no further discussion is needed at this time.
- b. Remaining work to be done to Station and upper barn: The Board discussed the remaining work to be completed at the Fire Station.
- c. Grant Update: There was no additional discussion.
- d. Pension Fund Update: A Pension Board meeting will be held at the November Board meeting.
- e. The Board engaged in detailed discussion regarding the lack of funds available to pay for additional fire fighters at this time. Mr. Walker noted that grant funds are not available for paying fire fighter staff at this time either. The Board discussed options such as training programs and partnering with Green Mountain Falls.

7. New Business: Director Lewis requested that invoices and payments are reviewed twice a month. Mr. Walker confirmed invoices can be reviewed twice a month for payment. Mr. Walker recommended the Board consider utilizing Bill.com to allow additional access and review for invoices.

8. Public Comment: There was no public comment.

9. Other Business:

- a. Next Meeting scheduled for October 11, 2021 at 7:00 PM.

10. Adjournment: The Board adjourned the meeting at 7:46 PM.

Respectfully submitted,

By: *Kristina Kulick*
Secretary for the Meeting

THESE MINUTES ARE APPROVED AS THE OFFICIAL SEPTEMBER 13, 2021 MINUTES OF THE CASCADE FIRE PROTECTION DISTRICT BY THE BOARD OF DIRECTORS SIGNING BELOW:

Mike Whittemore

Quentin Deramus

Steve Lewis

Farris Issacson

Bruce Seachris