

Woodmen Valley Fire Protection District

1150 W. Woodmen Road, Colorado Springs, CO 80919

719-522-9666

BOARD MEETING

Minutes

June 1, 2020

Attendance:

Kevin Bush, Chairman
Eric Barnes, Director and Treasurer
Doug May, Director and Business Affairs
Justin Morrill, Director and Secretary
Barry Pleshek, Chief
Kevin Walker, Walker Schooler District Managers (WSDM)
Kathie Walker, Fire Mitigation Officer

Steve Black, Vice Chairman excused absence

- I. Opening Ceremony at 19:00.
- II. Verification of Quorum. The meeting was conducted telephonically.
- III. Chairman Bush affirmed the Declaration of Emergency Procedures and Authorized Telephonic Meetings.
- IV. Minutes of Board Meeting of April 6, 2020: Director Barnes made a motion to approve the minutes of the April 6, 2020 Board meeting. The motion was seconded by Director Mays. The motion passed unanimously.
- V. Treasurer's Report: Chairman Bush had Mr. Walker present the financial report. Mr. Walker reported that he did not have access to the current account balance since access authority has not yet been given to Rebecca Hardekopf. The local branch of First Bank has been closed due to the Covid-19 pandemic. When it opens, Chairman Bush will set Ms. Hardekopf up for access without signature authority as previously approved. Mr. Walker presented the financial report without this up-to-date information. He reported that the property tax collections are at \$50,525.50 instead of \$78,676.90 collected in 2019. This is because the property tax extension granted by the El Paso County Treasurer. Mr. Walker's opinion is that the taxes will be collected and paid to the District after the August 31st deadline, and his conclusion is that the District's financials are in good shape. This report and the payables to Segway Communications for District voicemail, to White Bear Ankele Tanaka for legal services, and to Walker Schooler District Managers were noted. Director May made a motion to approve the financial report, and the accounts payable items presented. The motion was seconded by Chairman Bush. The motion passed unanimously.
- VI. Operations report: Chief Pleshek had no updates from CSFD.

VII. Old Business – (Urgent-Emergency Items Only)

- A. Excluded Tax Properties: Mr. Walker reported that the Dusty Hills petition to be excluded from the WVFPD coverage was submitted but that it has not yet been signed by the owner.
- B. Neighborhood Address Signs: Emergency delay.
- C. Website Management – Emergency Delay. As noted earlier, the web hosting company has lost the WVFPD email distribution list. Director Bush is attempting another approach to rebuild the information. Mrs. Walker is making progress on the Woodmen Valley phone book, and that database will help to recreate and update the email distribution list.
- D. May 2020 Elections: All Directors have been sworn in. Mr. Walker, the Designated Election Official (DEO), will send the proof of D&O insurance and proof of Oath of Offices to the state of Colorado.

VIII. New Business: Urgent/Emergency Items Only

- A. The Board discussed the need to ratify all Motions and Resolutions from this teleconference meeting at the next in-person meeting. The Secretary, Director Morrill, will maintain a list of all Motions and Resolutions to be ratified at the Board's next physical meeting.
- B. Appoint 2021 Budget Officer: Chairman Bush made a motion to appoint the Treasurer, Director Barnes, as the 2021 Budget Officer. The motion was seconded by Director Morrill and the motion passed unanimously.

IX. Adjournment: Director Morrill moved that the meeting be adjourned, Director Barnes seconded, and the motion passed unanimously. Chairman Bush declared the meeting adjourned at 19:40.

Respectfully submitted,

By: _____
Secretary for the Meeting

THESE MINUTES ARE APPROVED AS THE OFFICIAL June 1, 2020 MINUTES OF THE WOODMEN VALLEY FIRE PROTECTION DISTRICT BY THE BOARD OF DIRECTORS SIGNING BELOW:

Kevin Bush, Chairman

Justin Morrill, Director and Secretary

Eric Barnes, Director and Treasurer

Steve Black, Vice Chairman

Doug May, Director and Business Affairs