

Woodmen Valley Fire Protection District

1150 W. Woodmen Road, Colorado Springs, CO 80919
9666

719-522-

BOARD MEETING Minutes

October 5, 2020

Attendance:

Kevin Bush, Chairman
Steve Black, Vice Chairman
Eric Barnes, Director and Treasurer
Doug May, Director and Business Affairs
Justin Morrill, Director and Secretary
Barry Pleshek, Chief
Kevin Walker, Walker Schooler District Managers (WSDM)

- I. Opening Ceremony at 19:03.
- II. Verification of Quorum. The meeting was conducted virtually, with streaming audio and video as well as with call-in telephone access. All Board members present confirmed that they could hear and participate in the proceedings.
- III. Chairman Bush reaffirmed Declaration of Emergency Procedures and Authorized Telephonic Meetings

Resolution No 3-2020 Declaring Emergency Procedures
and Authorizing Teleconferencing for Regular and Special
Meetings until Further Notice
- IV. Minutes of previous Board Meeting: The Board reviewed the minutes of the Board meeting of August 3, 2020. Director Barnes made a motion to approve the minutes, and the motion was seconded by Vice Chairman Black. The motion passed unanimously.
- V. Treasurer's Report: Director Barnes turned the floor over to Mr. Walker who reviewed the District's finances. A motion was made by Vice Chairman Black to approve the report and accounts payable, and to authorize paying the fees not to exceed \$750 to print and mail the "Red Book" directory of names, addresses and contact information of all residents in the WVFPD. Director Morrill seconded the motion which passed unanimously.
- VI. Operations report: Chief Pleshek had been in touch with CSFD and was told that their incident report for WVFPD would be delayed because of work being done on their

reporting platform. Chief Pleshek will email the report to the Board when it becomes available.

VII. Old Business

- A. Excluded Tax Properties: Mr. Walker stated that he has received confirmation from the Colton HOA and they are now excluded from the Fire District. He also confirmed that he had sent a certified US Mail notice about the revised exclusion filing for Dusty Hills and has subsequently been notified by the USPS that the owner and received confirmation of its delivery. Since the Dusty Hills owner did not file by the May deadline, the property will remain in the Fire District and be taxed for another year.
- B. Neighborhood Address Signs: The Eagle Scout project has been delayed by the COVID-19 pandemic and may be pushed into spring 2021.
- C. Website Management: Chairman Bush has resolved the issues and will train Director Morrill to be a co-administrator.
- D. Adding Rebecca Hardekopf and removing Laurie VonPelt for access electronic review access to the WVFPD FirstBank account: Chairman Bush reported that this was not done because of branch bank closure with the COVIC-19 pandemic. Now that it is now open, he will set himself up for electronic account access and attempt to set up Ms. Hardekopf as well.
- E. CSFD Chipping Program: Still on track for 10/26 start.
 - 1. Residents need to be notified that if they are not participating in the chipping program, they should report personal hours and expenses incurred doing wildland fire mitigation to Ashley Whitworth (ashley.whitworth@coloradosprings.gov or 719-385-7281) to help the neighborhood maintain its “Fire Wise” status and to be eligible for the grant that pays for the program.
- F. Red Phone Book / Email List Server Progress:
 - 1. Fire Mitigation Officer Kathie Walker has completed capturing and compiling contact information for all residents in WVFPD and has handed the data over to Chairman Bush who will write a cover letter, format the directory, and have it printed.
 - 2. Chairman Bush has selected ConvertKit as the commercial email server for the District. He has also created an updated email directory on it for mailing from WVFPD to all residents.
- G. The Gallagher amendment repeal is now on the November ballot. If the amendment is repealed, the residential tax rate will remain at 7.15%. If the repeal does not pass then WVFPD may have to change the District tax Mil Levy to provide the necessary funding.

VIII. New Business

- A. Ratification of all Motions and Resolutions enacted via teleconferencing during April 6, 2020 BOD meeting. – DELAYED FOR NEXT PHYSICAL MEETING.
 - 1. Resolution 3-2020 Declaration of Emergency Procedures passed due to extraordinary circumstances of statewide stay-at-home orders.
 - 2. Acceptance of December 2, 2019 Minutes. No Minutes for the February 3, 2020 meeting due to inclement weather cancellation.
 - 3. Motion to approve payment of all presented accounts payable items.
 - 4. Resolution 4-2020 ratifying cancellation of the May 5 elections by the Designated election Official and declaring the candidates elected by acclamation for the terms presented.
 - 5. Motion to approve Treasurer's report for April 6, 2020
 - 6. Motion to grant Rebecca Hardekopf non-signatory, view-only access to electronic banking accounts for reporting and check management purposes.
 - 7. Motion to adjourn.

- B. Ratification of all Motions and Resolutions enacted via teleconferencing during June 1, 2020 BOD meeting. – DELAYED FOR NEXT PHYSICAL MEETING
 - 1. Reaffirmation of Resolution 3-2020 Declaration of Emergency Procedures passed due to extraordinary circumstances of statewide stay-at-home orders
 - 2. Acceptance of April 6, 2020 Minutes.
 - 3. Motion to approve Treasurer's report for June 1, 2020 and to approve payment of all presented accounts payable items.
 - 4. Motion to appoint Eric Barnes as the WVFPD 2021 Designated Budget officer
 - 5. Motion to adjourn.

- C. Ratification of all Motions and Resolutions enacted via teleconferencing during August 3, 2020 BOD meeting. – DELAYED FOR NEXT PHYSICAL MEETING
 - 1. Reaffirmation of Resolution 3-2020 declaration of Emergency Procedures passed due to extraordinary circumstances of statewide stay-at-home orders.
 - 2. Acceptance of June 1, 2020 Minutes
 - 3. Motion to adjourn.

- D. Election of BOD Officers – A motion was made by Director Morrill to retain all Directors in their current roles. The motion was seconded by Vice Chairman Black and was passed unanimously.

- E. 2021 Budget: Director Barnes turned the floor over to Mr. Walker to present and discuss the proposed 2021 budget.

IX. Adjournment: Director May moved that the meeting be adjourned, Vice Chairman Black seconded, and the motion passed unanimously. Chairman Bush declared the meeting adjourned at 19:54.

Respectfully submitted,

By: _____
Secretary for the Meeting

THESE MINUTES ARE APPROVED AS THE OFFICIAL OCTOBER 5, 2020 MINUTES OF THE WOODMEN VALLEY FIRE PROTECTION DISTRICT BY THE BOARD OF DIRECTORS SIGNING BELOW:

Kevin Bush, Chairman

Justin Morrill, Director and Secretary

Eric Barnes, Director and Treasurer

Steve Black, Vice Chairman

Doug May, Director and Business Affairs