

Woodmen Valley Fire Protection District

1150 W. Woodmen Road, Colorado Springs, CO 80919

719-522-9666

BOARD MEETING

Meeting Agenda

December 7, 2020

7:00 P.M

Note: Due to emergency orders by the Governor of Colorado prohibiting any public meetings in response to the 2020 COVID-19 Pandemic, this meeting is being held telephonically. The meeting is open to the public using the dial-in and access code below. Under these emergency conditions, only urgent issues will be covered. All decisions, motions and resolutions made at this meeting will be ratified at the next full in-person meeting.

Date and Time: Monday, December 7, 2020
7:00 P.M. Mountain Daylight Time

Dial-In: 978-990-5000

Access Code: 242764

Teleconference: www.freeconferencecall.com (Select "Join Meeting")

Meeting ID: kevin4894 (Select "Join Meeting" again)

Any shared materials are available upon request by emailing: kevin@wvfpd.org or leaving a message at 719-522-9666. Please include a return email address or physical mailing address.

OFFICERS AND ADVISORS

- Kevin Bush, Chairman
- Steve Black, Vice Chairman (May 2020)
- Eric Barnes, Director and Treasurer (Next Election | May 2022)
- Doug May, Director and Business Affairs (May 2022)
- Justin Morrill, Director and Secretary (Next Election | May 2020)
- Barry Pleshek, Chief
- Kathie Walker, Fire Mitigation Officer

ORDER OF BUSINESS

- I. Opening Ceremony Time: 7:11
- II. Verification of Quorum: 5/5

III. Reaffirm Declaration of Emergency Procedures and Authorized Telephonic Meetings

Resolution No 3-2020 Declaring Emergency Procedures and Authorizing Teleconferencing for Regular and Special Meetings until Further Notice

IV. Minutes of Previous Board Meeting *Motion to Accept as Written: Kevin/Steve Unanimous*

V. Treasurer's Report

1. Approval of expenses
 - a. Previously submitted expenses (Red Book, Furnace Inspection)
 - b. Upcoming expenses (???)
2. ***Motion to Approve Yearly Payment to City of Colorado Springs for Fire Services***
 - a. *Doug/Justin Unanimous*

VI. Operations (Chief's) Report *Reviewed 3Q20 Performance. No Issues.*

VII. Old Business

1. *Excluded Tax Properties*
 - a. *December letter sent to remaining properties?*
 - b. *Response from Dusty Hills to email and letter regarding refilling of exclusion?*
 - i. *Sent petitions, but no response*
 - c. *Response from Colton HOA to email and letter regarding refilling of exclusion?*
 - i. *Sent petitions, but no response*
2. *Neighborhood Address Signs – Eagle Scout Project*
Delayed due to COVID
3. *Website Management*
 - a. *Train Justin as administrator*
Delayed due to COVID
4. *Adding Rebecca Hardekopf to FirstBank electronic banking*
 - a. *No signature authority - View only for balances and check verification – Requires in-bank meeting. Also remove Laurie VonPelt.*
Delayed due to COVID
5. *Red Phone Book / Email List Server Progress – KEVIN WORKING ON PRINTING*
 - a. *Fire Mitigation Officer Kathie Walker has completed the monumental effort of updating the address, phone and email info for our residents and taxpayers. Kevin working on cover letter and printing options.*
 - i. *Cost will exceed authorized \$750 – Closer to \$1300*
 - ii. *Motion to Preapprove Phone Book printing and distribution expense up to \$1500. Doug/Steve U*
6. *State Legislature Reconsidering Gallagher*

- a. *Bill passed keeping residential at 7.15*
- b. *Discussed. Remove from Old Business.*

7. *None* _____
- a. _____
 - b. _____

VIII. New Business

1. *Ratification of all Motions and Resolutions enacted via teleconferencing during April 6, 2020 BOD meeting. – DELAYED FOR NEXT PHYSICAL MEETING.*
 - a. *Resolution 3-2020 Declaration of Emergency Procedures passed due to extraordinary circumstances of statewide stay-at-home orders*
 - b. *Acceptance of December 2, 2019 Minutes. No Minutes for February 3, 2020 due to inclement weather cancellation.*
 - c. *Motion to approve payment of all presented accounts payable items.*
 - d. *Resolution 4-2020 ratifying cancellation of the May 5 elections by the Designated Election Official and declaring the candidates elected by acclamation for the terms presented.*
 - e. *Motion to approve Treasurer’s report for April 6, 2020.*
 - f. *Motion to granting Rebecca Hardekopf non-signatory, view-only access to electronic banking accounts for reporting and check management purposes.*
 - g. *Motion to adjourn.*
2. *Ratification of all Motions and Resolutions enacted via teleconferencing during June 1, 2020 BOD meeting. – DELAYED FOR NEXT PHYSICAL MEETING.*
 - a. *Reaffirmation of Resolution 3-2020 Declaration of Emergency Procedures passed due to extraordinary circumstances of statewide stay-at-home orders*
 - b. *Acceptance of April 6, 2020 Minutes.*
 - c. *Motion to approve Treasurer’s report for June 1, 2020 and to approve payment of all presented accounts payable items.*
 - d. *Motion to appoint Eric Barnes as the WVFPD 2021 Designated Budget Officer.*
 - e. *Motion to adjourn.*
3. *Ratification of all Motions and Resolutions enacted via teleconferencing during August 3, 2020 BOD meeting. – DELAYED FOR NEXT PHYSICAL MEETING.*
 - a. *Reaffirmation of Resolution 3-2020 Declaration of Emergency Procedures passed due to extraordinary circumstances of statewide stay-at-home orders*
 - b. *Acceptance of June 1, 2020 Minutes.*
 - c. *Motion to adjourn.*
4. *Ratification of all Motions and Resolutions enacted via teleconferencing during October 5, 2020 BOD meeting. – DELAYED FOR NEXT PHYSICAL MEETING.*
 - a. *Reaffirmation of Resolution 3-2020 Declaration of Emergency Procedures passed due to extraordinary circumstances of statewide stay-at-home orders*
 - b. *Acceptance of Aug 3, 2020 Minutes.*
 - c. *Motion to approve Treasurer’s report and payment of all accounts payables as well as preapprove printing of Red Book for up to \$750.*
 - d. *Motion to keep Board Officers the same as in 2019.*
 - e. *2021 Proposed Budget presented to Board. No significant changes.*

- f. Motion to adjourn.
5. 2021 Proposed Budget
 - a. Posted on website? **Yes**
 - b. Notice of Public Budget Hearing in Gazette and on website? **Yes**
 - c. Results of Public Budget Hearing?
 - d. Changes to Proposed Budget?
 - e. **Motion and Resolution to Adopt 2021 Budget and Release Sums to Fund Steve/Doug U**
 - f. **Post on website and send to appropriate government offices**
 - i. **KevinW send version with "Adopted"**
 - ii. **KevinB post on website**
 - iii. **KevinW send along with Mil Levy to govt offices**
 6. 2021 Fire Chief
 - a. **Motion and Resolution to appoint Barry Pleshek Chief for 1/1/21-12/31/21. Kevin/Eric U**
 7. 2021 District Manager
 - a. **Motion and Resolution to appoint Walker Special District Managers (WSDM) as District Manger for 1/1/21-12/31/21 Eric/Doug U**
 8. 2021 BOD Meeting Dates
 - a. **Motion and Resolution to set to First Monday of Feb, Apr, June, Aug, Oct and Dec 2021 at 7:00pm. Justin/Doug U**
 9. Other Deadlines
 - a. **Special District Public Transparency Postings – KevinB SDA and Website**
 - b. **Map of District Boundaries - WSDM**
 - c. **Notice of District Name, Business Address, Phone, Contacts and Chair - WSDM**
 - d. **Notice of BOD Public Meeting Dates – KevinB SDA/Website / WSDM Others**
 - e. **Intergovernmental contracts and expiration dates - WSDM**
 10. 3Q20 CSFD Performance – **Reviewed during Chief's Report**
 11. **None** _____
 - a. _____
 - b. _____

IX. Upcoming Deadlines

	<i>Deadline</i>	<i>Action</i>	<i>Government Office</i>
✓	Jan 1	Current Map of District Boundaries	Div of Local Govt, County Assessor 32-1-306
???	???	WVFPD Holiday Dinner	
✓	Jan 15 DEADLINE	Send notice including the name of district, biz address, phone, contact and name of chair	DLG, County Commissioners, County Assessor, County Treasurer, C&R

✓	Jan 15 DEADLINE	Publish yearly Special District Transparency Disclosure Statement per Senate Bill 09-87; BOD Names, Date of next Election (May ??, 2020), Mill levy and total property tax revenues, Board meeting info; District Contact Info	County Clerk, Public Loc, Mailer (opt), SDA Website, Website 32-1-809
✓	Jan 30	Post Notice of Regular BOD Meetings -- KEVINW VERIFY CLERCK	WVFPD Public Locations, Website County Clerk and Recorder 26-6-402(2)(c)
✓	Jan 31	Certified Copy of Adopted Budget and copies of Resolutions to Adopt, Set Levies & Appropriate Funds	Div of Local Govt 29-1-113(1)
✓	Feb 1	File notice with DLG of any intergovernmental contracts, nature of contract and expiration dates	Div of Local Govt. 29-1-205
✓	Jan 16 – Feb 20	Publish call for BOD Director Nominations one time (<90 days >75 days before election)	Secretary, Public Posting, Newspapers and County C&R
N/A	Feb 26	Request extension for Mail Ballot Plan	SOS Election Rule 12.3.5
N/A	Feb 26	File mail ballot plan for May election by Feb 26 or Mar 5 if filed extension	SOS Election Rule 12.3.5
✓	Feb 28	El Paso County Special Districts Annual Report and Disclosure Form	El Paso County Board of Comm specialdistrictnotices@elpasoco.com El Paso County Assessor El Paso County Treasurer
✓	Feb 28	Self-Nomination Forms Due	Secretary and Designated Election Official 32-1-804.3(3)
✓	Mar 2	Write-In Candidate Affidavit of Intent Due (64 th day before)	Designated Election Official CRS 1-4-1101(1) (2)
✓	Mar 3	Cancel Election if no more Candidates than open BOD positions. Resolution recognizing cancellation and declaring candidates elected by acclamation (63 th day before)	DEO, Public Posting Places, Newspapers, County C&R, SOS, and DLG. Notify Winners and provide certificates, CRS 1-5-208(1.5)
N/A	Mar 1	File information report on District's nonrated public securities as of 12/31	Department of Local Affairs
N/A	Mar 24	Order Registration Records	From County Assessor
N/A	Mar 24	See remaining election requirements	1-13.5-1104(1)
N/A	Mar 6	Certification of Ballot, Select County or Mail Ballot	County Clerk & Recorder
✓	Mar 6	Send list of nominated candidates and self-nomination or write-in forms	County Clerk & Recorder Secretary of State
N/A	Mar 11	Mail ballot plan on file at the principal office of the special district.	
N/A	Mar 20	Mail absentee ballots to eligible electors who have applied for and are designated as a "covered voter".	1-13.5-168 1-8.3-103(1)(d) 1-8.3-110(1)
N/A	Mar 21	Earliest day for election judge training	
N/A	Mar 26	Last day to order voter registration and property owners list (40 days early)	
✓	Mar 31	File Application for Audit Exemption if less than \$500k	State Auditor 29-1-604(3)
N/A	Apr 15	Publish Notice of Election at least 10 days before election.	Newspaper, Public Posting, C&R 1-5-205
N/A	Apr 20	Appointment of Election Judges	
N/A	May 1 – Same for Excluded Props?	File Court Order of Inclusion with CR for new property to be included in tax levy	39-1-110(1.5) / 32-1-105
N/A	May 5	Regular Election 1 st Tue after 1 st Mon in May	BOD directors and TABOR issues in even years only 32-1-103(17)(21), 32-1-805(2)
✓	May 15	WVFPD Exempt Organization Filing	
✓	June 2	Certificate of Election Results	Div of Local Govt 1-11-103(3)

✓	June 3 (BOD Mtg)	Election of Board Officers	
✓	June 7 DEADLINE	Swear in Elected Directors (Send full BOD list and proof of bond too) – Must be AFTER election and no more than 30 days later.	Division of Local Govt, 4 th Judicial Court 32-1-901/902
N/A	June 22	Notify C&R in writing if intend to participate in November election	CRS 1-7-116(5)
N/A	June 30 (Rcvd Exemption)	Auditor to submit audit report	Board of Directors 29-1-606(1)
N/A	July 1 – Same for Excluded Props?	Deadline to file court order of inclusion with C&R to enable district to levy tax on newly included property	Clerk and Recorder
N/A	July 30 (Rcvd Exemption)	Audit Report (Must be submitted within 30 days after received from auditor)	State Auditor (if not filed, county treasurer will withhold tax revenue!) 29-1-606(3)
✓	Aug 5 (BOD Mtg) -- June 3 BOD	Appoint Budget Officer to prepare final budget (before Oct 15, can be non-BOD)	29-1-104
✓	Aug 25	Assessor preliminary total assessed valuation of all taxable property	Board of Directors 39-5-128
N/A	Sep ???	Thunderbird Picnic – CANCELED DUE TO COVID-19	Buhler House
✓	Oct 7 (BOD Mtg)	First Pass Budget to Board – Oct Mtg	Board of Directors
✓	Oct 15	Deadline for Budget Officer to present Proposed 2020 Budget	Board of Directors 29-1-105
✓	Oct 15 – KEVIN.W	Publish “Notice of Budget”, Make budget available for inspection in public place, Set and Publish public hearing date and time	County Clerk, Public Loc, Newspaper 29-1-106, 29-1-106(3)(b)
✓	Oct 12: TB, PC Oct 26: WV	CSFD Slash Program Start	Per Aaron Davidson on 1/6/20
N/A	Nov ??	Special Election may be held 1 st Tue of odd years and 1 st Mon of even years	32-1-103(21), 32-1-805(2)
!!!	Nov 16 – Jan 15	Publish yearly Special District Transparency Disclosure Statement per Senate Bill 09-87	County Clerk, Public Loc, Mailer (opt), SDA Website, Website 32-1-809
✓	Nov 28 (3-Day)	Notice of Public Budget Hearing	County Clerk, Public Loc, Newspaper 29-1-108(1)
N/A	Dec 7 (BOD Mtg)	2019 Amended Budget (if needed) Public Hearing 6:30P (before Dec 15)	Public
✓	Dec 7 (BOD Mtg)	2020 Proposed Budget Public Hearing 6:45P (before Dec 15)	Public
N/A	Dec 7 (BOD Mtg)	Acknowledge Election Results, Change Mill Levy if Applicable and Revise Tentative Budget	Div of Local Govt
N/A	Dec 7 (BOD Mtg)	Certificate of Election Results	Division of Local Govt
✓	Dec 7 (BOD Mtg)	Certification of Mill Levy and Adoption of Budget (before Dec 15)	Board of County Commissioners 29-1-108(2); Division of Local Govt 32-5-128(1)
✓	Dec 7 (BOD Mtg)	Resolution Appropriating Sums of Money - Before (by Dec 31 – Lose 10% of funds if not completed by Dec 31!)	WVFPD Board 29-1-108(4)
✓	Dec 7 (BOD Mtg)	Appoint Chief	WVFPD Board
✓	Dec 7 (BOD Mtg)	Establish 2020 BOD Meeting Dates and Pass Resolution Designating Notice Posting Place and Regular Meeting Dates and Times	WVFPD Board Posting Places 26-6-402(2)(c)
!!!	Dec 10	Receive Revised Assessment	From County Clerk 39-1-111
!!!	Dec 30 ~12/10	Check to CSFD for IGA	CSFD
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!!!	Jan 1	Current Map of District Boundaries	Div of Local Govt, County Assessor 32-1-306

	???	WVFPD Holiday Dinner	
!!!	Jan 15 DEADLINE	Send notice including the name of district, biz address, phone, contact and name of chair	DLG, County Commissioners, County Assessor, County Treasurer, C&R
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	Mar 1	File information report on District's nonrated public securities as of 12/31	Department of Local Affairs
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N/A	Mar 24	See remaining election requirements	1-13.5-1104(1)
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	Mar 6	Send list of nominated candidates and self-nomination or write-in forms	County Clerk & Recorder Secretary of State
	Mar 11	Mail ballot plan on file at the principal office of the special district.	
	Mar 20	Mail absentee ballots to eligible electors who have applied for and are designated as a "covered voter".	1-13.5-168 1-8.3-103(1)(d) 1-8.3-110(1)

- X. Confirm Next Meeting Date
- February 1, 2021 7:00PM
 - April 5, 2021 7:00PM
 - June 7, 2021 7:00PM

XI. Adjournment *Motion to Adjourn: Justin/Doug*

For Reaffirmation:

RESOLUTION

No 3 - 2020

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE WOODMEN VALLEY FIRE PROTECTION DISTRICT DECLARING EMERGENCY PROCEDURES AND AUTHORIZING TELECONFERENCING FOR REGULAR AND SPECIAL MEETINGS

WHEREAS, Woodmen Valley Fire Protection District (the “**District**”) is a quasi-municipal corporation and political subdivision of the State of Colorado (the “**State**”) organized to serve a public use and promote the health, safety, prosperity, security and general welfare of the residents of the District and the State of Colorado; and

WHEREAS, pursuant to § 32-1-903, C.R.S., all official business of the Board of Directors of the District (the “**Board**”) shall be conducted only during regular and special meetings at which a quorum is present, and all said meetings shall be open to the public; and

WHEREAS, § 32-1-1001(1)(h) C.R.S., provides the Board with the management, control and supervision of all the business and affairs of the District; and

WHEREAS, the Governor of the State declared a state of emergency on March 10, 2020 (the “**Emergency**”) due to the threat that COVID-19 coronavirus (“**COVID-19**”) poses to the health, safety and welfare of the citizens of the State; and

WHEREAS, the Colorado Department of Public Health and Environment recommends certain precautions in order to attempt to slow the spread of COVID-19, including minimizing close contact with large numbers of people; and

WHEREAS, in order to attempt to protect the health and safety of the residents of the District from COVID-19, while at the same time continuing with the required business of the District, the Board wishes to have the ability to hold regular and special meetings *via* teleconferencing until such time that the Emergency is lifted by the State or sooner as otherwise determined by the Board; and

WHEREAS, the Board wishes to establish certain procedures and requirements for when the District determines to hold regular and special meetings *via* teleconferencing during the Emergency.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE DISTRICT AS FOLLOWS:

1. Teleconferencing for Regular and Special Meetings. The Board hereby authorizes the holding of regular and special meetings for the District by teleconferencing methods until such time that the Emergency is lifted, or sooner as otherwise determined by the Board.

2. Quorum of the Board for Teleconferenced Regular and Special Meetings. A quorum of the Board for attendance and voting purposes at regular and special meetings shall be established by the attendance of a majority of the members of the Board on the teleconferencing platform. Each Board member must be able to clearly hear and participate in any teleconferenced meetings.

3. Posting of Regular and Special Meeting Notices. The District shall continue to post notice of all regular and special meetings pursuant to the District's previously adopted policies and State law.

4. Public Attendance at Teleconferenced Regular and Special Meetings. The District shall arrange for a dial-in-number for members of the public and the Board to utilize in order to attend the teleconferenced regular and special meetings of the District. Members of the public may be excluded from executive sessions that are held by the Board in accordance with State law. The dial-in number shall be included on the agenda for the meeting.

5. Ratification of Actions. Any actions, including, but not limited to the adoption of this Resolution, taken at a regular or special meeting held by teleconference platform shall be ratified at the first regular or special in-person Board meeting that takes place after adoption of this Resolution.

6. Term. This Resolution shall remain in full force and effect until such time as the Board determines that the Emergency conditions necessitating its adoption no longer exist, including when State or local public officials no longer impose or recommend measures to promote social distancing and limitations on public events.

The Remainder of this Page is Intentionally Left Blank

ADOPTED THIS 6th DAY OF APRIL, 2020.

Woodmen Valley Fire Protection District,
a quasi-municipal corporation and political
subdivision of the State of Colorado

Officer of the District

ATTEST:

APPROVED AS TO FORM:

WHITE BEAR ANKELE TANAKA & WALDRON
Attorneys at Law

General Counsel to the District

*Signature Page to Resolution Declaring Emergency Procedures Authorizing Teleconferencing for
Regular and Special Meetings dated March 20, 2020*

Woodmen Valley Fire Protection District

1150 W. Woodmen Road, Colorado Springs, CO 80919

719-522-9666

BOARD MEETING Minutes

October 5, 2020

Attendance:

Kevin Bush, Chairman
Steve Black, Vice Chairman
Eric Barnes, Director and Treasurer
Doug May, Director and Business Affairs
Justin Morrill, Director and Secretary
Barry Pleshek, Chief
Kevin Walker, Walker Schooler District Managers (WSDM)

XII. Opening Ceremony at 19:03.

XIII. Verification of Quorum. The meeting was conducted virtually, with streaming audio and video as well as with call-in telephone access. All Board members present confirmed that they could hear and participate in the proceedings.

XIV. Chairman Bush reaffirmed Declaration of Emergency Procedures and Authorized Telephonic Meetings

Resolution No 3-2020 Declaring Emergency Procedures
and Authorizing Teleconferencing for Regular and Special
Meetings until Further Notice

XV. Minutes of previous Board Meeting: The Board reviewed the minutes of the Board meeting of August 3, 2020. Director Barnes made a motion to approve the minutes, and the motion was seconded by Vice Chairman Black. The motion passed unanimously.

XVI. Treasurer's Report: Director Barnes turned the floor over to Mr. Walker who reviewed the District's finances. A motion was made by Vice Chairman Black to approve the report and accounts payable, and to authorize paying the fees not to exceed \$750 to print and mail the "Red Book" directory of names, addresses and contact information of all residents in the WVFDP. Director Morrill seconded the motion which passed unanimously.

XVII. Operations report: Chief Pleshek had been in touch with CSFD and was told that their incident report for WVFDP would be delayed because of work being done on their reporting platform. Chief Pleshek will email the report to the Board when it becomes available.

XVIII. Old Business

A. Excluded Tax Properties: Mr. Walker stated that he has received confirmation from the Colton HOA and they are now excluded from the Fire District. He also confirmed that he had sent a

certified US Mail notice about the revised exclusion filing for Dusty Hills and has subsequently been notified by the USPS that the owner and received confirmation of its delivery. Since the Dusty Hills owner did not file by the May deadline, the property will remain in the Fire District and be taxed for another year.

- B. Neighborhood Address Signs: The Eagle Scout project has been delayed by the COVID-19 pandemic and may be pushed into spring 2021.
- C. Website Management: Chairman Bush has resolved the issues and will train Director Morrill to be a co-administrator.
- D. Adding Rebecca Hardekopf and removing Laurie VonPelt for access electronic review access to the WVFPD FirstBank account: Chairman Bush reported that this was not done because of branch bank closure with the COVIC-19 pandemic. Now that it is now open, he will set himself up for electronic account access and attempt to set up Ms. Hardekopf as well.
- E. CSFD Chipping Program: Still on track for 10/26 start.
 - 1. Residents need to be notified that if they are not participating in the chipping program, they should report personal hours and expenses incurred doing wildland fire mitigation to Ashley Whitworth (ashley.whitworth@coloradosprings.gov or 719-385-7281) to help the neighborhood maintain its “Fire Wise” status and to be eligible for the grant that pays for the program.
- F. Red Phone Book / Email List Server Progress:
 - 1. Fire Mitigation Officer Kathie Walker has completed capturing and compiling contact information for all residents in WVFPD and has handed the data over to Chairman Bush who will write a cover letter, format the directory, and have it printed.
 - 2. Chairman Bush has selected ConvertKit as the commercial email server for the District. He has also created an updated email directory on it for mailing from WVFPD to all residents.
- G. The Gallagher amendment repeal is now on the November ballot. If the amendment is repealed, the residential tax rate will remain at 7.15%. If the repeal does not pass then WVFPD may have to change the District tax Mil Levy to provide the necessary funding.

XIX. New Business

- A. Ratification of all Motions and Resolutions enacted via teleconferencing during April 6, 2020 BOD meeting. – DELAYED FOR NEXT PHYSICAL MEETING.
 - 1. Resolution 3-2020 Declaration of Emergency Procedures passed due to extraordinary circumstances of statewide stay-at-home orders.
 - 2. Acceptance of December 2, 2019 Minutes. No Minutes for the February 3, 2020 meeting due to inclement weather cancellation.
 - 3. Motion to approve payment of all presented accounts payable items.
 - 4. Resolution 4-2020 ratifying cancellation of the May 5 elections by the Designated election Official and declaring the candidates elected by acclamation for the terms presented.
 - 5. Motion to approve Treasurer’s report for April 6, 2020

6. Motion to grant Rebecca Hardekopf non-signatory, view-only access to electronic banking accounts for reporting and check management purposes.
7. Motion to adjourn.

B. Ratification of all Motions and Resolutions enacted via teleconferencing during June 1, 2020 BOD meeting. – DELAYED FOR NEXT PHYSICAL MEETING

1. Reaffirmation of Resolution 3-2020 Declaration of Emergency Procedures passed due to extraordinary circumstances of statewide stay-at-home orders
2. Acceptance of April 6, 2020 Minutes.
3. Motion to approve Treasurer's report for June 1, 2020 and to approve payment of all presented accounts payable items.
4. Motion to appoint Eric Barnes as the WVFPD 2021 Designated Budget officer
5. Motion to adjourn.

C. Ratification of all Motions and Resolutions enacted via teleconferencing during August 3, 2020 BOD meeting. – DELAYED FOR NEXT PHYSICAL MEETING

1. Reaffirmation of Resolution 3-2020 declaration of Emergency Procedures passed due to extraordinary circumstances of statewide stay-at-home orders.
2. Acceptance of June 1, 2020 Minutes
3. Motion to adjourn.

D. Election of BOD Officers – A motion was made by Director Morrill to retain all Directors in their current roles. The motion was seconded by Vice Chairman Black and was passed unanimously.

E. 2021 Budget: Director Barnes turned the floor over to Mr. Walker to present and discuss the proposed 2021 budget.

XX. Adjournment: Director May moved that the meeting be adjourned, Vice Chairman Black seconded, and the motion passed unanimously. Chairman Bush declared the meeting adjourned at 19:54.

Respectfully submitted,

By: _____
Secretary for the Meeting

THESE MINUTES ARE APPROVED AS THE OFFICIAL OCTOBER 5, 2020 MINUTES OF THE WOODMEN VALLEY FIRE PROTECTION DISTRICT BY THE BOARD OF DIRECTORS SIGNING BELOW:

Kevin Bush, Chairman

Justin Morrill, Director and Secretary

Eric Barnes, Director and Treasurer

Steve Black, Vice Chairman

Doug May, Director and Business Affairs

RESOLUTION

No 5 - 2020

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE WOODMEN VALLEY FIRE PROTECTION DISTRICT ADOPTING AND APPROPRIATING SUMS OF MONEY TO FUND THE 2021 FISCAL BUDGET

WHEREAS, the Treasurer of the Woodmen Valley Fire Protection District, after careful review with its officers, prepared and presented a proposed budget for the 2021 fiscal year to the Board of Directors; and

WHEREAS, a public hearing was held on December 7, 2020 to review the 2021 Proposed Budget; and

WHEREAS, after careful review of the proposed budget and resulting commentary from the public hearing, the Board and Treasurer modified the budget as necessary; and

BE IT RESOLVED THAT, the Board of Directors of the Woodmen Valley Fire Protection District formerly accepted and adopted the 2021 budget and appropriated the necessary sums of money to fund it.

APPROVED by Board of directors at their regular meeting on December 7, 2020.

Chairman

Date

Secretary

Date

RESOLUTION

No 6 - 2020

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
WOODMEN VALLEY FIRE PROTECTION DISTRICT TO APPOINT
THE DEPARTMENT CHIEF FOR THE 2021 CALENDAR YEAR

WHEREAS, District Bylaws and subsequent Resolutions dictate that the Board of Directors of Woodmen Valley Fire Protection District must meet annually to appoint the Department's Fire Chief for a term of one year;

BE IT RESOLVED THAT, the Board of Directors of the Woodmen Valley Fire Protection District, by unanimous consensus, appointed Barry Pleshek Chief for the term starting January 1, 2021 and concluding December 31, 2021.

APPROVED by Board of Directors at their regular meeting on December 7, 2020.

Chairman

Date

Secretary

Date

RESOLUTION

No 7 - 2020

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
WOODMEN VALLEY FIRE PROTECTION DISTRICT TO APPOINT
A DISTRICT MANAGER FOR THE 2021 CALENDAR YEAR

WHEREAS, any individual(s) or agencies hired or appointed as District Manager for the Woodmen Valley Fire Protection District must be approved by the Board of Directors;

BE IT RESOLVED THAT, the Board of Directors of the Woodmen Valley Fire Protection District, by unanimous consensus, appointed Walker Special District Managers (WSDM) as District Manager for the term starting January 1, 2021 and concluding December 31, 2021. This appointment may be changed at any time by a consensus of the Board of Directors.

APPROVED by Board of Directors at their regular meeting on December 7, 2020.

Chairman

Date

Secretary

Date

RESOLUTION

No 1 – 2021

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE WOODMEN VALLEY FIRE PROTECTION DISTRICT DESIGNATING NOTICE POSTING PLACES AND REGULAR MEETING DATES AND TIMES

WHEREAS, the Bylaws of the Woodmen Valley Fire Protection District dictate that its Board of Directors must yearly establish a regular meeting schedule; and

WHEREAS, the Bylaws of the Woodmen Valley Fire Protection District dictate that its Board of Directors must year designate public places for all District postings;

BE IT RESOLVED THAT, the Board of Directors of the Woodmen Valley Fire Protection District designates the following public locations for District postings

Woodmen Valley Fire Department Station
1150 W. Woodmen Road, Colorado Springs, CO 80919

Bush Residence
7950 Westwood Road, Colorado Springs, CO 80919

Saint Michael's Church
7400 Tudor Rd, Colorado Springs, CO 810919

El Paso County Clerk and Recorder
200 S Cascade Av, Colorado Springs, CO 80919

AND, designates that the Board of Directors will hold monthly meetings at 7:00PM at the Woodmen Valley Fire Department Building on the following dates in **2021**:

February 1, April 5, June 7, August 2, October 4, December 6.

AND FURTHERMORE, designates that its **2022** Budget Public Hearing and **2021** Amended Budget Public Hearing (if needed) will be held on

December 6, 2021 at **7:00** p.m. at the Woodmen Valley Fire Department Building located at 1150 W. Woodmen Road, Colorado Springs, CO 80919

APPROVED by Board of Directors at their regular meeting on December 7, 2020.

Chairman

Date

Secretary

Date

? Ask Evan

Q. Now that the Gallagher Amendment has been repealed, what does that mean to districts, and what are the impacts and ramifications?

A. The repeal removed the operable language of Gallagher from the Colorado Constitution, and the companion measure, Senate Bill 20-223, also removed the enacting language of Gallagher from Colorado's statutes. Senate Bill 20-223 also established the Residential Assessment Rate at 7.15% and the assessment rate for nonresidential property at the same 29% that has existed all along. In doing so, Senate Bill 20-223 imposed a moratorium on any changes to the assessment rates until a future legislature should act to change the procedure or rates.

Below are some of the impacts:

1. The 45/55 ratio between residential/nonresidential property valuation will no longer exist. The statewide biennial RAR adjustment process will no longer occur, and the percentage of residential value statewide to nonresidential property will be free to move up or down independently, based on the biennial reappraisal cycle of properties.
2. The districts will still set and certify the district mill levy annually, but once again TABOR will prevent increasing the mill levy without a taxpayer election.
3. The valuation of property in the district will move up or down annually, based on market based appraisals. Consequently, a district's revenue may go up or down based upon applying the 7.15% RAR or 29% assessment rate for nonresidential properties to the reported valuation within the district.
4. Since the RAR in the immediately past cycle was 7.15%, there will be no change in the discount rate applied to the property valuation continuing unless and until new legislation is adopted changing this system.
5. In the face of a red-hot housing market, districts in rapidly growing areas are apt to see dramatic increases in valuation, which with a static RAR, will result in a lot of increased property tax revenue. Nonresidential valuations are not growing at the same rate, and districts in outlying areas will not see the same level of increases, and in some cases the values might even decline.
6. Of course, since real estate markets are cyclical, there will inevitably be times when the values will decline, with resulting reductions in revenue to districts.
7. On the other side of the ledger, increased property values without the adjustment of the RAR will result in increases in property taxes paid by homeowners, which may lead to pressure to come up with a new set of parameters.
8. A district can lower its mill levy to modulate rapid increases, but should exercise care not to lower the mill levy without the ability to return to the previous level. Most likely a mill levy reduction will require a taxpayer vote to raise again.
9. A number of districts have passed "deGallaghering" measures and may be wondering what the impact of such measures is in the new situation. This may depend on how the measure was worded, but most have sought permission to increase a mill levy to make up for revenue lost to reduction in the RAR. This probably makes them moot unless or until the 7.15% RAR is reduced legislatively. 🍷



Evan Goulding, Consultant and former SDA Executive Director.

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