

Woodmen Valley Fire Protection District

1150 W. Woodmen Road, Colorado Springs, CO 80919

719-522-9666

BOARD MEETING Minutes

December 7, 2020

Attendance:

Kevin Bush, Chairman
Steve Black, Vice Chairman
Eric Barnes, Director and Treasurer
Doug May, Director and Business Affairs
Justin Morrill, Director and Secretary
Barry Pleshek, Chief
Kevin Walker, Walker Schooler District Managers (WSDM)

- I. Opening Ceremony at 19:11
- II. Verification of Quorum. The meeting was conducted virtually, with streaming audio and video as well as with call-in telephone access. All Board members were present and confirmed that they could hear and participate in the proceedings.
- III. Chairman Bush reaffirmed Declaration of Emergency Procedures and Authorized Telephonic Meetings

Resolution No 3-2020 Declaring Emergency Procedures
and Authorizing Teleconferencing for Regular and Special
Meetings until Further Notice
- IV. Minutes of previous Board Meeting: The Board reviewed the minutes of the Board meeting of October 5, 2020. Chairman Bush made a motion to approve the minutes, and the motion was seconded by Vice Chairman Black. The motion passed unanimously.
- V. Treasurer's Report:
 - A. Director Barnes reviewed the District's finances including current balance and accounts payable. A motion to accept the report and the accounts payable was made by Director May, and was seconded by Vice Chairman Black. The motion passed unanimously
 - B. The yearly payment to the City of Colorado Springs for Fire and Emergency Medical Service was reviewed. Director May made a motion to approve the finance report and the payment to the City of Colorado Springs, and Director Morrill seconded the motion which passed unanimously.
- VI. Operations report: Chief Pleshek presented the CSFD 3Q20 performance. No issues were noted.

VII. Old Business

- A. Excluded Tax Properties: Mr. Walker confirmed that he had sent emails and US Mail letters to Dusty Hills and to Colton HOA regarding refiling of their petitions for exclusion from the WVFPD. He has received no response from either.
- B. Neighborhood Address Signs: The Eagle Scout project has been delayed by the Covid-19 pandemic.
- C. Website Management: Chairman Bush's training of Director Morrill to be a co-administrator of the website continues to be delayed due to Covid-19.
- D. Adding Rebecca Hardekopf and removing Laurie VonPelt for access electronic review access to the WVFPD FirstBank account: Chairman Bush reported that he has set himself up for online access to the FirstBank account, but that he still needs to add Ms. Hardekopf for review access and remove Ms. VonPelt from access.
- E. "Red Book" phonebook progress. Fire Mitigation Officer Kathie Walker has completed gathering all the residents' contact information, and Chairman Bush has completed formatting and has submitted it for printing. The cost is exceeding the original estimated \$750. Director May made a motion to authorize payment for printing and distribution not to exceed \$1500. The motion was seconded by Vice Chairman Black. The motion passed unanimously.

Mrs. Walker, the District Fire Mitigation Officer for many years, joined the meeting and announced that she is retiring from her role as District Fire Mitigation Officer effective immediately. The Board expressed their gratitude for her many contributions to the community over the years served. The Board all agreed that she will be sorely missed.

- F. The Gallagher Amendment was repealed in the 2020 Colorado general election. As a result, the WVFPD mil levy will remain at 7.15%.

VIII. New Business

- A. Ratification of all Motions and Resolutions enacted via teleconferencing during April 6, 2020 BOD meeting. – DELAYED FOR NEXT PHYSICAL MEETING.
 - 1. Resolution 3-2020 Declaration of Emergency Procedures passed due to extraordinary circumstances of statewide stay-at-home orders.
 - 2. Acceptance of December 2, 2019 Minutes. No Minutes for the February 3, 2020 meeting due to inclement weather cancellation.
 - 3. Motion to approve payment of all presented accounts payable items.
 - 4. Resolution 4-2020 ratifying cancellation of the May 5 elections by the Designated election Official and declaring the candidates elected by acclamation for the terms presented.
 - 5. Motion to approve Treasurer's report for April 6, 2020
 - 6. Motion to grant Rebecca Hardekopf non-signatory, view-only access to electronic banking accounts for reporting and check management purposes.
 - 7. Motion to adjourn.

- B. Ratification of all Motions and Resolutions enacted via teleconferencing during June 1, 2020 BOD meeting. – DELAYED FOR NEXT PHYSICAL MEETING
1. Reaffirmation of Resolution 3-2020 Declaration of Emergency Procedures passed due to extraordinary circumstances of statewide stay-at-home orders
 2. Acceptance of April 6, 2020 Minutes.
 3. Motion to approve Treasurer’s report for June 1, 2020 and to approve payment of all presented accounts payable items.
 4. Motion to appoint Eric Barnes as the WVFPD 2021 Designated Budget officer
 5. Motion to adjourn.
- C. Ratification of all Motions and Resolutions enacted via teleconferencing during August 3, 2020 BOD meeting. – DELAYED FOR NEXT PHYSICAL MEETING
1. Reaffirmation of Resolution 3-2020 declaration of Emergency Procedures passed due to extraordinary circumstances of statewide stay-at-home orders.
 2. Acceptance of June 1, 2020 Minutes
 3. Motion to adjourn.
- D. Ratification of all Motions and Resolutions enacted via teleconferencing during the October 5, 2020 BOD meeting. – DELAYED FOR NEXT PHYSICAL MEETING
1. Reaffirmation of Resolution 3-2020 declaration of Emergency Procedures passed due to extraordinary circumstances of statewide stay-at-home orders.
 2. Acceptance of Aug 3, 2020 Minutes
 3. Motion to approve Treasurer’s report and payment of all accounts payables as well as preapprove printing of Red Book for up to \$750.
 4. Motion to keep Board Officers the same as in 2019
 5. 2021 Proposed Budget presented to the Board. No significant changes.
 6. Motion to adjourn.
- E. 2021 Proposed Budget
1. Notice of the Public Budget Hearing was posted in the *Gazette* newspaper, and on the WVFPD website.
 2. The 2021 Proposed Budget was presented at the 2021 WVFPD Public Budget Hearing (held virtually due to the Covid-19 crisis) on December 7, 2020 at 19:00.
 3. The Board reviewed and discussed the details from that meeting and no changes were made to the Proposed Budget.
 4. A motion for Resolution 6-2020 to adopt the 2021 Budget and to release sums to fund the 2021 budget was made by Vice Chairman Black, and seconded by Director May. The motion passed unanimously.
 5. The final budget will be posted on the WVFPD website by Chairman Bush and Mr. Walker will send a version with “Adopted” along with the mil levy to all pertinent government offices.
- F. 2021 Fire Chief. Chairman Bush made a motion for Resolution 7-2020 to designate Chief Pleshek as the 2021 Fire Chief for the District. The motion was seconded by Director Barnes and passed unanimously.

- G. 2021 District Manager. Director Barnes made a motion to name Walker Schooler District Managers (WSDM) as the District Manager for 2021. Director May seconded the motion which passed unanimously.
- H. 2021 BOD Meeting Dates: Director Morrill made a motion that the 2021 meeting dates specified in Resolution 1-2021 be as follows: February 1, April 5, June 7, August 2, October and December 6, with December 6 also be the date for the 2021 Budget Public Hearing. The motion was seconded by Director May, and passed unanimously.

IX. Adjournment: Director Morrill moved that the meeting be adjourned, Director May seconded, and the motion passed unanimously. Chairman Bush declared the meeting adjourned at 20:04.

Respectfully submitted,

By: _____
Secretary for the Meeting

THESE MINUTES ARE APPROVED AS THE OFFICIAL December 7, 2020 MINUTES OF THE WOODMEN VALLEY FIRE PROTECTION DISTRICT BY THE BOARD OF DIRECTORS SIGNING BELOW:

Kevin Bush, Chairman

Justin Morrill, Director and Secretary

Eric Barnes, Director and Treasurer

Steve Black, Vice Chairman

Doug May, Director and Business Affairs