

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE
GREEN MOUNTAIN FALLS/CHIPITA PARK FIRE PROTECTION DISTRICT
HELD AUGUST 14, 2025
AT 6:30 PM**

Pursuant to posted notice, the regular meeting of the Board of Directors of the Green Mountain Falls/Chipita Park Fire Protection District was held on August 14, 2025, at 6:30 PM, at Green Mountain Falls Fire Station, 2 Carsell Way, Green Mountain Falls, CO 80819 and via tele/videoconference:

<https://video.cloudoffice.avaya.com/join/977128605>

Attendance:

In attendance were Directors:

Steve Walsh,	President
Dan May,	Director
George Allen,	Secretary
Megan Kelly,	Director
Susan Turnbull,	Treasurer

Also in attendance were:

Adam Noel,	District Manager
Chief Stephen Murphy,	Fire Chief

1. Call to Order:

The meeting was called to order at 6:32 PM by Mr. Noel.

2. Declaration of Quorum/Director Qualifications/ Disclosure Matters:

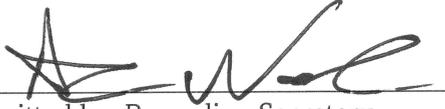
Mr. Noel indicated that a quorum of the Boards was present, stating that each Director has been qualified as an eligible elector of the District pursuant to Colorado law. The Directors confirmed their qualifications. Mr. Noel informed the Board that, pursuant to Colorado law, certain disclosures might be required prior to taking official action at the meeting. Mr. Noel reported that disclosures for those directors with potential or existing conflicts of interest were filed with the Secretary of State’s Office and the Boards at least 72 hours prior to the meeting, in accordance with Colorado law, and those disclosures were acknowledged by the Board. Mr. Noel inquired into whether members of the Boards had any additional disclosures of potential or existing conflicts of interest regarding any matters scheduled for discussion at the meeting. No additional disclosures were noted. The Board determined that the participation of the members present was necessary to obtain quorum or otherwise enable the Board to act.

3. Approval of Agenda:

Director Kelly moved to approve the Agenda as presented; seconded by Director Turnbull. Motion passed unanimously.

4. Chief's Report:
Chief Murphy reported that the September chipper days are September 6th and 7th. A tree for Tom McDades will be planted this upcoming Sunday in his memory. There were 74 calls in July, which brought the total year-to-date up to 291 calls.
5. Approval of July 10, 2025, Regular Board Meeting Minutes:
After review, Director May moved to approve the July 10, 2025, Regular Board Meeting Minutes as presented; seconded by Director Turnbull. Motion passed unanimously.
6. Financial Report:
 - a. Approve Unaudited Financial Reports through July 31, 2025: Mr. Noel presented the unaudited financials. After discussion, Director Allen moved to approve the Unaudited Financial Reports through July 31, 2025 as presented; seconded by Director May. Motion passed unanimously.
 - b. Reading of Monthly Bills & Cash Transfer: President Walsh moved to approve the Bills that were submitted in the Amount of \$17,974.06, with a transfer of \$18,000; seconded by Director Allen. Motion passed unanimously.
 - c. Capital Project Fund Report: No action was taken.
7. Equipment Report:
 - a. VHF Repeater Replacement w/ Cascade Fire: All of the parts were installed and Mr. Noel was informed that everything is up and running. The Board will wait for the final invoice to pay the 50%.
8. Facilities Report:
Director Allen reported that Olson Plumbing fixed the condensation leaks and the furnace for around \$920 and now just waiting for the invoice to come in. The September roof inspection is coming up next month. The sealcoat for the parking lot will happen on August 25th and the Department is coming up with a response plan for that timeframe. The street light that was ordered was delivered and installed.
9. New Business:
 - a. RFP Review for Management Services: The Board discussed finalizing the RFP at the September board meeting and have a deadline for returning bids of October 15th to get prepared for reviewing the budget in November.
10. Old Business:
 - a. Discuss Fire Chief Qualifications for New Hire – Committee Update: The Board discussed the ideal timeline for interviewing a new Fire Chief to be posting for the job by October 15 and leaving it posted through November 15, the board to have a regular meeting on December 11 to discuss the candidates, perform interviews between December 11 and December 15, secondary interviews (if needed) between January 8, 2026 and February 12, 2026 to have a decision at the February 2026 board meeting.

11. Adjourn: Mr. Noel adjourned the meeting at 7:15 PM.
a. Next Regular Meeting scheduled: September 11, 2025 at 6:30 PM with a Pension Board Meeting at 6:00 PM.



Submitted by: Recording Secretary

THESE MINUTES ARE APPROVED AS THE OFFICIAL AUGUST 14, 2025 REGULAR MEETING MINUTES OF THE GREEN MOUNTAIN FALLS/CHIPITA PARK FIRE PROTECTION DISTRICT.



Approved by: Secretary of the Board