

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE
VALLEY MAINTENANCE WATER CORPORATION
HELD THURSDAY, JANUARY 15TH, 2026
AT 6:30 PM**

Pursuant to posted notice, the special meetings of the Board of Directors of the Valley Maintenance Water Corporation was held on January 15th, 2026, at 6:30 pm, via tele/videoconference:

<https://video.cloudoffice.avaya.com/join/236337496>

You can also dial in using your phone.

United States: +1 (213) 463-4500

Access Code / Meeting ID: 794-702-987

Attendance:

Directors Attending Virtually

| | |
|-----------------|----------------|
| Bill Burton, | President |
| Greg Koetter, | Vice President |
| Jay Oliver, | Secretary |
| Leanord Miller, | Secretary |
| Mike Mallernee, | Secretary |

Directors Absent

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|----------------|-----------|
| Sarah Gooding, | Treasurer |
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Also in attendance were:

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| Amber Hardekopf, | WSDM Managers |
| Rebecca Harris, | WSDM Managers |

1. Call to Order:

The meeting was called to order at 6:34 pm by Ms. Hardekopf.

2. Declaration of Quorum:

Ms. Hardekopf indicated that a quorum was present. With the unexcused absence of Sarah Gooding.

3. Approval of Agenda:

Ms. Hardekopf amended the agenda to add items 2d to discuss the Vectra checking account, 2e to discuss the ENT savings account, 2f to discuss the maturity of the CD in the PPCU account, and 3a to discuss timely website updates. Items 5a and 5b are to be removed as they were discussed at a previous meeting. Director Koetter motioned to approve the amended Agenda as discussed; seconded by Director Miller. Motion passed unanimously.

4. Approval of December 11th, 2025 Regular Board Meeting Minutes:

After review, Director Miller motioned to approve the December 11th, 2025, Regular Board Meeting Minutes; seconded by Director Koetter. Motion passed unanimously.

5. Financial Matters:

- a. Approve Unaudited Financial Reports through December 2025: Ms. Hardekopf presented the unaudited financials. After discussion, Director Miller motioned to approve the Unaudited Financial Reports through December 2025 as presented; seconded by Director Oliver. Motion passed unanimously.
- b. Ratify and Approve Payables through January 15th, 2026: Ms. Hardekopf presented the Payables and advised of the addition of invoice number 4205 for \$60.00 and 4206 for \$495.00 for Altitude Plumbing, and the December invoice for Case Water Treatment in the amount of \$17,525. After discussion, Director Oliver motioned to approve the payables, including the invoices for Altitude Plumbing and Case Water Treatment; seconded by Director Miller. Motion passed unanimously.
- c. Review of Billing and Collections: Ms. Hardekopf provided an update on the billing and collections for December.
- d. Vectra Checking Account:
 - i. Cancel outgoing ACH payment service: This item was tabled for next month when Director Gooding is available to discuss.
 - ii. Enable wire transfers for future outgoing payments: This item was tabled for next month when Director Gooding is available to discuss.
 - iii. Enable paperless statements: This item was tabled for next month when Director Gooding is available to discuss.
 - iv. Switch autopay from Eastern Colorado Bank to the Vectra Checking account: This item was tabled for next month when Director Gooding is available to discuss.
- e. ENT Savings Account: Director Gooding would like to have the fund transferred from the ENT savings account to the Vectra checking account. Director Koetter motioned to approve transferring the funds from the ENT to the Vectra checking account; seconded by Director Miller. Motion passed unanimously.
- f. PPCU CD Maturity: After discussion Director Koetter motioned to approve the redemption of the PPCU CD in account ending in 7606 for \$70,789.21; seconded by Director Miller. Motion passed unanimously.

6. District Manager's Report:

- a. Website Updates: Ms. Hardekopf advised that Mrs. Gooding wanted this addressed, as there were missing documents from the website. Ms. Hardekopf indicated that additional steps have been put into place to ensure these documents are uploaded to the website on time.

7. Operations:

- a. Discuss Meeting with Teller County: Director Miller stated he has been in touch with Brian from the county who is waiting to take his boss out to the site to look at things. Director Miller will reach back out to Brian to get an update from the County.
- b. Status of Current Capital Projects: Ms. Case presented the update, advising that the chlorine pump on system two exploded and has borrowed one there now. He advised getting three pumps for the case, in case one goes out, there will be one already available to install. The board agreed to have Director Koetter coordinate with Kenny regarding the pump replacement.

- c. Spring Valley Dam Committee / Water Augmentation: Mr. Case advised that this is on hold until spring, once the ice thaws. The board would like to review the Kullman engineering contract.

9. Adjourn: Ms. Hardekopf adjourned the meeting at 7:40 pm.

- a. The next regular monthly Board Meeting is scheduled for February 19th, 2026 at 6:30 pm.

THESE MINUTES ARE APPROVED AS THE OFFICIAL JANUARY 15TH, 2026, REGULAR MEETING MINUTES OF THE VALLEY MAINTENANCE WATER CORPORATION.

A handwritten signature in black ink, appearing to read "W. Burton".

[William Burton \(Feb 24, 2026 09:03:22 MST\)](#)

Approved by: President of the Board

VMC 1-15-2026 Minutes

Final Audit Report

2026-02-24

| | |
|-----------------|---|
| Created: | 2026-02-23 |
| By: | Amber Hardekopf (amber.h@wsdistricts.co) |
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